

# TOWN OF HARVARD

## MUNICIPAL BUILDING COMMITTEE



**Meeting Minutes** – Meeting # 5 – 29 June 2011, 7:00 – 8:00PM, Hildreth House

### **Attendees**

Pete Jackson, Wade Holtzman, Lou Russo, Chris Cutler

1. Final revisions to RFQ discussed. Pete reminded everyone that small edits that don't change meaning can be made after we submit the RFQ to Lorraine.  
Pete will submit RFQ to Lorraine by tomorrow morning (Thursday, June 30, 2011).
2. Review of minutes from meeting #4 (Tuesday, June 28, 2011) - approved as amended.
3. Calendar – review of calendar created by Doug and Pete. Some discussion on the importance of staggering the Hildreth House project (gives the COA time to raise funds)
4. Review of Attachments – approved.
5. Discussion of next week's agenda. Tuesday's meeting will be canceled in favor of a longer meeting Wednesday July 6, 7pm @ the Hildreth House.  
Pete will post agenda.

Approved

Rachel Holcomb